

CITY OF CARLISLE

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REGULAR CITY COUNCIL MEETING MINUTES

Monday February 22, 2010, 6:30 P.M.

Carlisle City Hall Council Chamber

Officials present were: Mayor Ruth Randleman and Council Members Drew Merrifield, Doug Hammerand, Alma Reed and Robert VanRyswyk, constituting a quorum. Council Member Eric Mahnke was absent. Also present were City Administrator/Clerk Neil Ruddy and Deputy Clerk/Treasurer Kay Black and City Attorney Robert Stuyvesant. Mayor Randleman called the meeting to order at 6:30 P.M.

Motion by VanRyswyk, second by Reed to APPROVE THE FOLLOWING CONSENT ITEMS: February 8, 2010 Regular City Council meeting minutes, February 6, 2010 Special City Council meeting minutes, January 14, 2010 Library Board meeting minutes, January 21, 2010 Municipal Energy Agency of Nebraska annual meeting minutes, application and Resolution No. 2010022201 for tax abatement from Nicholas Carter for new residential construction on lot 22 Sunridge plat 2, 710 Sunview and application and Resolution No. 2010022202 for tax abatement from Hubbell Homes LC for new residential construction on lot 21 Danamere Farms, 930 Bellflower, carried unanimously on roll call vote of those present.

Motion by VanRyswyk, second by Hammerand to APPROVE PAYMENT OF BILLS in the amount of \$17,924.49, carried unanimously on roll call vote of those present.

Citizen participation: None.

The Projection of sources and uses, tax analysis and debt capacity analysis and 2010-11 capital improvement projects for the Not to Exceed \$350,000 General Obligation Capital Loan Notes were received and filed. It is proposed to borrow \$100,000 to overlay the Lindhardt Park road and east lot, \$62,000 to purchase police vehicles, \$2,800 for wireless cards and a router, and \$140,000 for a portion of the S. 5th St. overlay project for a total of \$304,800 in essential corporate purpose notes and \$7,000 to replace City Hall carpet, \$3,000 to repair the City Hall roof, \$9,000 to replace the Community Building furnaces and \$3,500 to repair the Library roof for a total of \$22,500 in general corporate purpose notes.

Mayor Randleman OPENED THE PUBLIC HEARING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOTES TO EVIDENCE THE OBLIGATION OF THE CITY THEREUNDER at 6:35 P.M. No written, oral or email comments were received.

Council Member Mahnke arrived at 6:36 P.M.

Motion by VanRyswyk, second by Reed to close the public hearing at 6:37 P.M., carried unanimously on roll call vote: VanRyswyk – Aye, Reed – Aye, Mahnke – Aye, Hammerand – Aye, Merrifield - Aye.

Motion by Hammerand, second by Mahnke to APPROVE RESOLUTION NO. 2010022203 INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION, carried unanimously on roll

REGULAR CITY COUNCIL MEETING February 22, 2010

call vote: Hammerand – Aye, Mahnke – Aye, Reed – Aye, VanRyswyk – Aye, Merrifield - Aye.

The January 2010 Police Department case report and the request from Frank Shultz for consideration of selective ticketing/code enforcement were received and filed.

Motion by Hammerand, second by Reed to set a special meeting for March 6, 2010 at 8:30 AM for Police Chief candidate interviews, carried unanimously on roll call vote.

The January 2010 Library Department Report and a complaint about library being closed during inclement weather and library inclement weather policy were received and filed.

The FEBRUARY 15, 2010 PLANNING COMMISSION MEETING MINUTES, including a recommendation to approve a site plan for a 57' by 36' and 12' by 24' classroom addition to the existing Holy Cross Lutheran Church with the requirements for a 20' minimum width paved driveway, paving for the new parking area and sidewalk construction on Market St. and the Frontage Road to be deferred until the phase 2 sanctuary expansion project is undertaken and discussions of the model Small Wind Energy Conversion Systems ordinance and a request for a ordinance allowing backyard chickens, were received and filed.

The addition will consist of eight classrooms and office space as well as a new main entrance to the east. It was explained that there is a plan for a Phase 2 expansion which would extend the sanctuary to the north. Fox Engineering's first 2-11 review of the original 2-9 site plan and second 2-15 review of the 2-13 revised site plan were reviewed. The 2-13 revised site plan is in compliance with everything identified in the first and second plan reviews, except for the following requested waivers:

1. From the required minimum 20' wide paved driveway to 16' gravel because the existing driveway is 16' wide with a gravel surface.
2. From the required hard surface paving for the new parking to gravel with asphalt millings because the existing parking is gravel.
3. Defer perimeter sidewalk construction on Market St. and the Frontage Road because there are no sidewalks on the adjacent properties.

A detention area along the frontage road will ensure that no more than a 5-year storm release will occur after development. The detention area will accommodate future paved parking and will allow for a second access to the property. The two handicap areas north of the entrance will be paved. Eight additional parking spaces will be provided with a dust free surface consisting of 4" gravel base and a 2" surface of asphalt millings. The over story trees are adequate but additional bushes will be added. The exterior will be painted cement board and brick. The need for a clean out on the roof drains was discussed. It was suggested that completion of the paving and sidewalks could be required as part the approval of a Phase 2 project. The cost of the 550' perimeter sidewalk is estimated at \$7,700.

Council Member Mahnke stated that no waivers or exceptions should be considered. Motion by Mahnke to REPEAL ALL ORDINANCES REQUIRING CONFORMANCE WITH SITE PLAN OR ARCHITECTURAL STANDARDS. Motion died for lack of a second. Motion by VanRyswyk, second by Hammerand to APPROVE SITE PLAN FOR A 57' BY 36' AND 12' BY 24' CLASSROOM ADDITION TO THE EXISTING HOLY CROSS LUTHERAN CHURCH,

REGULAR CITY COUNCIL MEETING February 22, 2010

subject to compliance with the Fox Engineering plan review comments and with the requirements for a 20' minimum width paved driveway, paving for the new parking area and sidewalk construction on Market St. and the Frontage Road to be deferred until the phase 2 sanctuary expansion project is undertaken, carried on a 4-1 roll call vote with Mahnke voting Nay. It was noted that the City can order the sidewalk to be constructed at any time.

The model Small Wind Energy Conversion Systems ordinance and the request for an ordinance allowing backyard chickens were discussed.

Mike Trotter of McClure Engineering presented information on the WASTEWATER TREATMENT FACILITY EVALUATION AND IMPROVEMENTS PROJECT and the WASTEWATER SYSTEM IMPROVEMENTS – LAGOON REHABILITATION PROJECT. The capacity of the existing north and south collection districts is adequate in both normal and wet conditions and the capacity of the southwest and Jefferson St. collection districts is adequate in normal conditions and hydraulically overloaded in wet conditions. Solutions for the southwest and Jefferson St. districts are reducing inflow and infiltration and constructing additional collection capacity. A phase II Southwest Sanitary Sewer Evaluation at an estimated cost of \$60,000 was recommended to identify sources of inflow and infiltration. Plans for the lagoon rehabilitation project include repair of the flood damage to cell 4 at an estimated cost of \$245,000 to be paid by FEMA, piping, controls and embankment repairs to incorporate cell 4 into the treatment process at an estimated cost of \$255,000 and a new flow meter at the lift station at an estimated cost of \$25,000. The current design capacity is 850 lbs. BOD or 4,250 residents per day. The addition of cell 4 increases the design capacity to 1,050 lbs. BOD or 5,250 residents per day and the future addition of full aeration will increase the design capacity to 8,000 to 12,000 residents. The non FEMA construction costs can be financed through a state SRF loan or I-jobs grant and the evaluation costs can be financed through an SRF planning and design loan. Motion by VanRyswyk, second by Reed to AUTHORIZE PROCEEDING WITH APPLICATIONS FOR THE SRF CONSTRUCTION LOAN, SRF PLANNING AND DESIGN LOAN AND I-JOBS GRANT carried unanimously on roll call vote.

Terry Lutz of McClure Engineering presented information on the SOUTH 1ST ST. IMPROVEMENTS AND RESURFACING PROJECT. The storm sewer is a 10-year event design. In order to address driveway curb cut, parking, storm drainage and sidewalk concerns, the Iowa DOT will be contacted about adding \$10,000 for intake repair, \$52,000 for alley improvements, \$17,000 for angle parking, \$45,000 for improvements to the bank parking lot, \$18,000 for a pedestrian crossing at the school driveway and \$10,000 for additional design to the existing \$492,000 construction project. This will bring the total cost up to \$644,000, which is approximately the original amount of the grants and assessments. Council directed staff to arrange discussions with the Iowa DOT. Motion by Mahnke, second by VanRyswyk to approve a MEMORANDUM OF UNDERSTANDING BETWEEN GREAT WESTERN BANK / NATIONAL AUSTRALIA GROUP AND THE CITY OF CARLISLE, IOWA TO DETERMINE THE FEASIBILITY OF ADDING DRIVE UP BANKING LANES TO THE WEST SIDE OF THE BANK FACILITY at 100 N. School St. and exchanging properties if the use is determined to be feasible, carried unanimously on roll call vote. The response to the Frank Shultz request for Iowa Code compliance on the S. 1st St. project, was received and filed.

REGULAR CITY COUNCIL MEETING February 22, 2010

Rhonda Frost and Sonya Lanman of the July 4th Committee presented information on downtown events and street closings for the JULY 4TH CELEBRATION.

The Volunteer Creek watershed improvements location map and cost estimates were received and filed. A meeting with the Corps of Engineers is scheduled for March 1st.

Motion by Hammerand, second by Reed to RECEIVE AND ADOPT THE FINAL PROPOSED 2010-11 CITY BUDGET AND ORDER A NOTICE OF HEARING, carried unanimously on roll call vote. The total proposed budget is \$7,462,757 with a total property tax rate of \$13.80 per \$1,000 of valuation. Motion by VanRyswyk, second by Hammerand to SET A HEARING FOR MONDAY MARCH 8, 2010 AT 7:00 P.M. ON THE 2010-11 BUDGET, carried unanimously on roll call vote. Motion by Hammerand, second by VanRyswyk to RECEIVE AND FILE THE 2009 CITY AUDIT REPORT, carried unanimously on roll call vote. A policy will be prepared for the expenses related to the Fire/EMS awards ceremony. Motion by VanRyswyk, second by Reed to RECEIVE AND FILE THE REVISED CAPITAL IMPROVEMENT PLAN SUMMARY SHEETS, carried unanimously on roll call vote.

Motion by VanRyswyk, second by Hammerand to approve the APPOINTMENT OF DENNY RHODES TO THE MAYOR'S PUBLIC SAFETY POLICY ADVISORY CABINET, carried unanimously on roll call vote.

The 2010 census, the Tyler lawsuit, the Wyckoff development agreement, the designation of an alternate official publication and revisions to the Comprehensive Plan, were discussed.

A notice of approval of the \$1,000 Trees Please grant from MidAmerican Energy was received and filed.

Motion by Merrifield, second by Hammerand TO ADJOURN AT 9:55 P.M., carried unanimously on roll call vote.

Ruth Randleman, Mayor

Attest:

Neil Ruddy, Administrator/Clerk